

Job title: Director, AFME Technology and Operations	Reports to: MD, Global FX, Europe
Division: Global FX	
Role purpose:	
<p>The Association for Financial Markets in Europe (AFME) is seeking to appoint a full-time director, Technology & Operations to work with the Managing Director, Global FX Europe Division and the members of our Technology and Operations Committee.</p> <p>The Technology & Operations Committee comprises a number of the most senior operations and technology leaders within the Capital Markets industry, and you will have the opportunity to work alongside them on strategic initiatives of shared interest to AFME’s members.</p> <p>You will have accountability for the management and career development of 1 member of staff.</p> <p>You will assist in identifying strategic opportunities of interest as well as leading and running working groups comprised of subject matter experts appointed by our member firms, and drive cross-industry collaboration around themes such as Fintech, cyber risk, industry utilities, and operational resolution, as well as numerous other emerging issues and opportunities that face the capital markets industry.</p> <p>Within AFME you can expect to collaborate, where their agenda overlaps into the technology and operations arena, with teams from our other Divisions: these include FX, Equities, Fixed Income, High Yield, Prudential Regulation, Post-Trade, Compliance, MiFID, Tax & Accounting Policy, and Financial Crime.</p> <p>You can also expect to work closely with our Media, Events and Advocacy teams, public policy professionals at our member firms, representatives from European institutions and regulators, and representatives from other trade associations including AFME’s sister associations SIFMA and ASIFMA based in New York and Hong Kong, respectively as well as other industry associations.</p>	

Key activities / Decision areas	
<ul style="list-style-type: none"> • Management of one additional resource • Active partnership with AFME management team, providing transparency into the Technology & Operations Committee deliverables • Oversee the administration and operation of the Committee • Deliver the identified strategic goals of the Committee, focusing on: <ul style="list-style-type: none"> ○ Operations, e.g. operational resilience, KYC ○ Technology, e.g. cybercrime, Fintech developments • Formalise and run work streams, partnering with senior individuals at AFME board member firms, taking responsibility for driving and interpreting the Committee positions • Partner with SIFMA and ASIFMA to ensure appropriate global focus and avoid duplication • Build consensus within the industry (including other trade associations) and act as the bridge between member firms and external stakeholders, e.g. national regulators and vendors • Identify opportunities and initiate projects to support and host conferences and publications • Compliment existing AFME divisions and committees (e.g. Post Trade Board) focusing on securities operations, including clearing, settlement and asset servicing 	

Main contacts (external and internal)		
Contact group	Frequency	Purpose
<ul style="list-style-type: none"> FX team AFME/SIFMA/ASIFMA product committees Other Trade Associations Advocacy teams Communications teams Members Media 	<ul style="list-style-type: none"> Daily Daily Daily and Ad-hoc Ad-hoc Ad-hoc Daily and Ad-hoc Ad-hoc 	<ul style="list-style-type: none"> Day to day oversight of the AFME Tech and Operations Committee Maintain close monitoring of legislative and regulatory processes Partner colleagues in other committees to ensure full transparency of market developments and avoid duplication Communicate AFME advocacy strategy, agree deliverables and exchange information Build strong relationship with regulators Manage relationships with external media Ensure high quality Member relations and well informed activities Define agendas and deliver against goals Attend conferences and provide materials/comments for articles

Person specification
<p>Key competencies</p> <ul style="list-style-type: none"> Drive and leadership Experienced people management skills, including formal reviews, providing feedback and career development Strong communication and diplomatic skills and ability to engage with diverse audiences Inclusive, persuasive, with the ability to influence Attention to detail Strong organisational skills Ability to prioritise workloads, to work independently and exercise good judgment Team player Intellectually curious Proactive and solution oriented <p>Knowledge skills and experience</p> <ul style="list-style-type: none"> Excellent knowledge and experience of the financial markets and technology Consulting skills obtained from the consulting industry or a dedicated in-house consulting function Confident dealing with individuals at all organisational levels Track record of project delivery, leveraging and managing diverse resource pools Involved with, and familiar with regulatory changes impacting the financial markets Capability to identify opportunities, initiate and run projects Capability to work on and finalise a number of projects concurrently Confident analysing at a detailed level and pulling back to the 'big picture' Project, group and people management experience Educated to degree level (Bachelor or above) EU passport Additional European language is a plus

The Association for Financial Markets in Europe (AFME) represents a broad array of European and global participants in the wholesale financial markets. Its members comprise pan-EU and global banks as well as key regional banks, brokers, law firms, investors and other financial market participants. We advocate stable, competitive, sustainable European financial markets that support economic growth and benefit society.

AFME is the European member of the Global Financial Markets Association (GFMA), a global alliance with the Securities Industry and Financial Markets Association (SIFMA) in the US, and the Asia Securities Industry and Financial Markets Association (ASIFMA) in Asia.

For more information please visit the AFME website, www.afme.eu or follow us on Twitter: [@news_from_afme](https://twitter.com/news_from_afme)